



**John P. Moss**  
Auditor

Finance Office  
Income Tax Department  
120 Maple Street  
Wadsworth, OH 44281  
**330.335.2745**

**David L. Hammerly**  
Treasurer

## **PLEASE READ THIS INFORMATION REGARDING 2009 WADSWORTH CITY INCOME TAX FORMS**

Your Wadsworth City Income Tax Return is due **April 15, 2010**. *Every Wadsworth resident over the age of 18 must file an annual tax return or Exemption Certificate.* You have four filing options for your annual tax return: mail to CCA at the address on the tax form, drop off in the City Finance office, come in and have us prepare your City tax return, or you may e-file your return at the CCA website: [www.ccatax.ci.cleveland.oh.us](http://www.ccatax.ci.cleveland.oh.us) (certain restrictions apply).

**Please note:** CCA does not have the ability to receive e-filed tax returns from programs used for preparation of Federal and State income tax returns.

Assistance with City tax returns (excluding business tax returns) is available on a first-come, first-served basis at the Finance Office in City Hall, 120 Maple Street. Regular office hours are **Mon. – Fri. 8:30 AM – Noon and 1:00 PM - 4:30 PM.**

We are pleased to provide this personal service to residents *free of charge!*

When you come in for assistance, please bring the following information: W-2s, 1099s and all your Federal schedules (A, C, E, K, 2106, etc.) Or you may just bring your completed 2009 federal tax return along with your W-2s.

In addition to our regular weekday office hours, extra staff will be available to provide assistance on these days:

Saturday, March 27, 2010	8:30 AM – 11:30 AM
Saturday, April 10, 2010	8:30 AM – 11:30 AM
Monday, April 12, 2010	8:30 AM – 4:30 PM
Tuesday, April 13, 2010	8:30 AM – 7:00 PM
Wednesday, April 14, 2010	8:30 AM – 4:30 PM
Thursday, April 15, 2010	8:30 AM – 4:30 PM

**Please note: Senior citizens who file an annual exemption certificate do not need to do any thing further because of this notice.**

CCA's policies & procedures, all City tax forms and instructions, and e-filing are available at CCA's website: [www.ccatax.ci.cleveland.oh.us](http://www.ccatax.ci.cleveland.oh.us).

You can also access CCA's website via the Income Tax web page under the Finance & Tax Department heading at: [www.wadsworthcity.com](http://www.wadsworthcity.com).

For more information, please contact Cindy Nelson at 330.335.2745 or [CNelson@wadsworthcity.org](mailto:CNelson@wadsworthcity.org).

**Please file early to avoid a long wait!**